



MINUTES: Board of Management, Meeting 9 (2021-2022)

Monday, June 13, 2022 @ 6:30 - 8:30 PM, Hybrid: The 519 (room 204)/Zoom

Board Members

Chair: Pam Hrick	Brett House (regrets)	Zoe Robinson
Vice-Chair: Sarah Zerihun (regrets)	Natalie Miller	Mauriene Tolentino
Secretary: Tom Spence	Min Oh	Erika Voaklander (regrets)
Treasurer: Michael Cherny (regrets)	Juan Camilo Rendon Ocampo	
Ex-Officio: Councillor Robin Buxton Potts (absent)		

The 519

Executive Director	Maura Lawless
Senior Director, Programs & Community Services	Becky McFarlane
Director, Philanthropy	Stacy Kelly
Director, Strategic Partnership Initiatives	Jaymie Sampa
Director, Public Interest & Community Relations	Curran Stikuts
Manager, Strategic & Executive Planning (minutes)	Laura Gibbon

Guest(s): N/A

Item	Minutes
1	Welcome and Introductions Pam Hrick opened the meeting at 6:33 PM, welcomed everyone and delivered the land acknowledgement.
2	Approve Agenda Pam Hrick requested the Board to review the agenda for the Board Meeting of June 13, 2022. MOTION 2.1: To approve the agenda for the Board Meeting of June 13, 2022. Moved by: Tom Spence Seconded by: Mauriene Tolentino That the Board of Management approve the agenda for the Board Meeting of June 13, 2022. Recorded vote: Unanimous Pam Hrick Natalie Miller Min Oh Juan Camilo Rendon Ocampo

	<p>Zoe Robinson Tom Spence Mauriene Tolentino</p> <p>Decision carried</p>
3	<p>Approve Meeting Minutes Pam Hrick requested the Board to review the minutes for the Board Meeting of May 30, 2022.</p> <p>MOTION 3.1: To approve the minutes for the Board Meeting of May 30, 2022.</p> <p>Moved by: Zoe Robinson Seconded by: Min Oh</p> <p>That the Board of Management approve the minutes for the Board Meeting May 30, 2022.</p> <p>Recorded vote: Unanimous Pam Hrick Natalie Miller Min Oh Juan Camilo Rendon Ocampo Zoe Robinson Tom Spence Mauriene Tolentino</p> <p>Decision carried</p>
4	<p>Declaration of Conflict of Interest(s) Pam Hrick confirmed no conflicts of interest were declared.</p>
5	<p>Chair Report/Executive Committee – Pam Hrick (Chair of the Board)</p> <p>5.1 Update / Pride, Advocacy Shelter/Housing, Media Announcement</p> <ul style="list-style-type: none"> Board Directors participated in a press conference with Mayor Tory to announce \$250k in funding to animate Barbara Hall Park and enhance community engagement initiatives in the Church-Wellesley neighbourhood. Pam thanked Curran Stikuts for his support in coordinating the press

	<p>conference. The Mayor invited staff to be in contact with him once they had completed the report on 2SLGBTQ housing issues.</p> <ul style="list-style-type: none"> Staff will prepare briefing notes for Board members participating in Starry Night and other community events throughout Pride so that members are prepared with key messages for various advocacy initiatives, including 2SLGBTQ housing and homelessness.
6	<p>Executive Director Report – Maura Lawless (Executive Director)</p> <p>6.1 June Update</p> <ul style="list-style-type: none"> Staff are focused on Green Space Festival planning. Any Board members who are interested in volunteering should connect with Stacy Kelly as soon as possible, as we are still actively recruiting volunteers for bar services. Maura Lawless and Becky McFarlane met with Shelter, Support & Housing Administration (SSHA) to update them on the 1322 Bloor St. W. consultation and recommendations, with the priority of getting the report in front of City Council. Staff have successfully recruited a new Director, Finance. The successful candidate, Maria Martinez (she/her), will be joining the organization on June 20, and the interim finance team will remain in place to support the transition. The mandatory mask mandate was lifted today. Staff are receiving many space use applications from community-led groups. Staff will reach out to Toronto Public Health (TPH) to get guidance related to monkeypox and any changing recommendations related to Green Space Festival and operations more broadly.
Agency Business	
7	<p>Staff Presentations</p> <p>7.1 N/A</p>
8	<p>Programs Update – Becky McFarlane (Senior Director, Programs & Community Services)</p> <p>8.1 City of Toronto Drop-in Funding application</p>

	<ul style="list-style-type: none"> Staff are requesting additional funding to support existing drop-in programs, which are currently under-resourced. <p>MOTION 8.1: To approve The 519's Drop-in funding submission</p> <p>Moved by: Juan Camilo Rendon Ocampo Seconded by: Natalie Miller</p> <p>That the Board of Management approve The 519's Drop-in funding submission.</p> <p>Recorded vote: Unanimous Pam Hrick Natalie Miller Min Oh Juan Camilo Rendon Ocampo Zoe Robinson Tom Spence Mauriene Tolentino</p> <p>Decision carried</p>
Committee Business	
9	<p>Finance Committee Update – Maura Lawless (Executive Director) / Zoe Robinson (Vice-Chair, Finance)</p> <p>9.1 Finance Committee Meeting Summary for June 6, 2022</p> <p>Zoe Robinson referred to the meeting summary report and provided a review of each of the items discussed at the June 6, 2022 meeting.</p> <p>9.2 2022 Q1 Variance Summary</p> <p>Staff presented the Q1 report showing a \$629k adjusted net operating surplus, with most material variances due to timing of revenue and expenses. Staff noted that the surplus is expected to even out throughout the year.</p> <p>MOTION 9.2: To receive the 2022 Q1 Variance Report.</p> <p>Moved by: Zoe Robinson Seconded by: Juan Camilo Rendon Ocampo</p>

	<p>That the Board of Management receive the 2022 Q1 Variance Report.</p> <p>Recorded vote: Unanimous Pam Hrick Natalie Miller Min Oh Juan Camilo Rendon Ocampo Zoe Robinson Tom Spence Mauriene Tolentino</p> <p>Decision carried</p> <p>9.3 Grants Program Policy - Addendum Update</p> <p>The Finance Committee agreed on four separate principles related to the Grants Program Policy:</p> <ul style="list-style-type: none"> (1) Board approval needed for spending over \$50,000 (2) If existing in Board-approved budget, then the Executive Director (ED) is authorized to distribute (3) Executive Committee can review decisions for grants in between Board meetings with ratification at the next meeting (4) ED to provide quarterly reports on grant program to the Board, evaluation on an ongoing basis <p>MOTION 9.3: To approve the Grants Program Policy Addendum.</p> <p>Moved by: Zoe Robinson Seconded by: Mauriene Tolentino</p> <p>That the Board of Management approve the Grants Program Policy Addendum.</p> <p>Recorded vote: Unanimous Pam Hrick Natalie Miller Min Oh Juan Camilo Rendon Ocampo Zoe Robinson Tom Spence Mauriene Tolentino</p>
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	<p>Decision carried</p> <p>MOTION 9.4: To delegate the authority to the Executive Director to submit the 2023 City of Toronto core operating budget in July 2022.</p> <p>Moved by: Zoe Robinson Seconded by: Tom Spence</p> <p>That the Board of Management delegate the authority to the Executive Director to submit the 2023 City of Toronto core operating budget in July 2022.</p> <p>Recorded vote: Unanimous Pam Hrick Natalie Miller Min Oh Juan Camilo Rendon Ocampo Zoe Robinson Tom Spence Mauriene Tolentino</p> <p>Decision carried</p>
10	<p>GHRC Update – Natalie Miller (Vice-Chair) / Maura Lawless (Executive Director)</p> <p>10.1 GHRC Committee June 6, 2022, meeting summary</p> <ul style="list-style-type: none"> Natalie Miller gave an overview of the GHRC meeting held on June 6, 2022. The meeting summary covered compensation issues, progress on the recruitment for a new Director, Finance, COLA and merit increases for exempt/management employees after two-year wage freeze and changes to merit-based performance planning processes for exempt/management employees.
11	<p>Nominations Committee Update – Natalie Miller (Chair) / Maura Lawless (Executive Director)</p> <p>11.1 Nominations Committee Meeting Summary for June 8, 2022</p> <ul style="list-style-type: none"> Natalie Miller gave an overview of the Nominations meeting held on June 8, 2022. The committee reviewed the recruitment strategy for finding candidates, including the three following strategies:

- Targeted word of-mouth, asking existing Board members (especially catchment members) to consider individuals from within their networks who may be good candidates to apply.
- Regular communications via social media, email blasts and posters, in line with Board by-laws.
- Mailer-based membership drive to solicit involvement from within the catchment.

11.2 2022 Nominations-AGM Timeline

- Natalie Miller gave a brief overview of the timeline leading up to the 2022 Annual General Meeting (AGM).
- The Nominations Committee is anticipating three catchment vacancies at the upcoming AGM, and no non-catchment vacancies. Both Sarah Zerihun and Michael Cherny have decided not to run for re-election, and Juan Camilo Rendon Ocampo has moved out the of catchment. Min Oh and Erika Voaklander will run for re-election.
- The Nominations Committee is recommending that the AGM be held in person with voting taking place exclusively in person. A virtual livestream will be facilitated for associate members and guests wishing to attend the meeting virtually. Staff will work towards creating opportunities for eligible voters who are not comfortable attending a busy event.

MOTION 11.2: To approve the 2022 Nominations-AGM Timeline

Moved by: Min Oh

Seconded by: Juan Camilo Rendon Ocampo

That the Board of Management approve the 2022 Nominations-AGM Timeline.

Recorded vote: Unanimous

Pam Hrick

Natalie Miller

Min Oh

Juan Camilo Rendon Ocampo

Zoe Robinson

Tom Spence

Mauriene Tolentino

	Decision carried
12	Other Business/Emerging Issues <ul style="list-style-type: none"> Request for staff to send information for Starry Night. Curran Stikuts will send out the agenda tomorrow.
13	Adjournment Meeting was adjourned at 7:20 PM.

Item	Attached Documents *yellow highlight indicates in camera session where document will be available printed at the meeting
2.1	Agenda for Board Meeting of June 13, 2022
3.1	Minutes for Board Meeting of May 30, 2022
8.1	Agency Business – Drop-In Programs
9.1	Finance Committee June 6, 2022, meeting summary
9.2	2022 Q1 Variance Report
9.3	Grants Policy (Appendix B)
10.1	GHRC Committee June 6, 2022, meeting summary
11.1	Nominations Committee June 8, 2022, meeting summary
11.2	2022 Nominations-AGM Timeline